



**APPLICATION FOR AT-WILL EMPLOYMENT
(Please print all information except signature)**

PERSONAL INFORMATION:

Name: _____
 First Middle Last

Email Address: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Best Phone Number(s) to reach you: _____

Are you 18 years of age or older? Yes No Social Security Number: _____

Are you legally eligible to be employed in the United States? Yes No

Have you ever been convicted of or pled guilty to a felony or other crime? Yes No
If yes, please explain: (Conviction will not necessarily disqualify you from employment)

EMPLOYMENT INFORMATION:

Position Applied For: _____ Date you are available to start: _____

Salary Expectations: _____

Are you seeking Full-time or Part-time employment? _____

What days/hours are you available to work? _____

What days/hours are you unavailable to work? _____

Do you have any friends or relatives who work for UCCU? Yes No If yes, please list:

Have you ever been employed at UCCU before? Yes No If yes, when? _____

EMPLOYMENT HISTORY:

Please list below your last three employers beginning with your current or most recent employer:
May we contact all of the employers listed below? Yes No
(If no, tell us which employers to contact.)

Date: From _____ **To** _____ **Salary: \$** _____ **per** _____

Current or Most Recent Employer: _____

Address: _____ **City** _____ **State** _____

Job Title: _____ **Phone:** (_____) _____

Supervisors Name/Title: _____

Describe Duties Briefly: _____

Specific Reason For Leaving: _____

Date: From _____ **To** _____ **Salary: \$** _____ **per** _____

Next Most Recent Employer: _____

Address: _____ **City** _____ **State** _____

Job Title: _____ **Phone:** (_____) _____

Supervisors Name/Title: _____

Describe Duties Briefly: _____

Specific Reason For Leaving: _____

Date: From _____ **To** _____ **Salary: \$** _____ **per** _____

Next Most Recent Employer: _____

Address: _____ **City** _____ **State** _____

Job Title: _____ **Phone:** (_____) _____

Supervisors Name/Title: _____

Describe Duties Briefly: _____

Specific Reason For Leaving: _____

EMPLOYMENT REFERENCES:

Please list three persons we may contact who are able to provide information regarding your professional knowledge and skill set. (Not relatives)

Name/Title	Company	Phone Number	Years Acquainted

EDUCATION:

	Name and Location	Course of Study/Major	Degree/Certificate/Diploma
High School			
College or University			
Graduate School			
Other			

Certifications, courses or achievements relevant to the position applying for: _____

List computer programs in which you are proficient: _____

Additional job related skills not yet listed:

State any additional information you feel may be helpful to us in considering your application:

HOW DID YOU LEARN ABOUT US?:

- UCCU Employee
- Newspaper
- College/University Posting
- Website (specify): _____
- Organization/Agency
- Other (specify): _____

APPLICANT STATEMENT:

Please read the following statement carefully before signing to indicate your understanding: I certify all answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. I understand at the conclusion of this time, if I still want to be considered for employment, it will be necessary for me to fill out a new "UCCU Application For At-Will Employment". I give UCCU the right to investigate all references and to secure additional information about me.

I understand and acknowledge that, if hired, my employment relationship with United Consumers Credit Union is "At-Will", which means that, if hired, I may resign at any time or the employer can terminate the employment relationship at any time, for any reason or no reason.

THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT, but is intended to provide equal opportunity employment to all qualified persons, employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital or familial status, ancestry, citizenship or veteran status or on the basis of any characteristic protected or applicable by federal, state and local laws. United Consumers complies with applicable state and local laws governing non-discrimination in employment in every location in which the credit union has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, recruiting, hiring, placement, assignment, promotion, termination, layoff, recall, transfer, vacation, leaves of absence, training, benefits and compensation. It is the policy of United Consumers Credit Union, to conduct pre-employment screening prior to a making a job offer, however, if a job offer is made, employment may be contingent upon successful completion of pre-employment screenings including obtaining an NMLS number as required by the federal government for required employees. I understand any employment offer is contingent upon my providing within three (3) working days of employment, valid proof of identity and eligibility to work in order to comply with the Immigration Reform and Control Act of 1986 by lawfully providing documentation required by form I-9.

In the event of employment, I understand that false or misleading information given in my application or interview may result in termination. I understand I am required to abide by all rules and regulations of the UCCU. I hereby release from liability UCCU and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

I have read and reviewed the information provided in this application and the above statements. By signing this application for employment, I certify that I understand all parts of it and have answered all questions completely and fully. Criminal background may be reviewed and will be analyzed on a case by case basis in light of the nature of employment (Conviction will not necessarily disqualify you from employment.)

Signature of Applicant

Date

**This application will remain active for 45 days
UNITED CONSUMERS CREDIT UNION IS AN AT-WILL, EQUAL OPPORTUNITY EMPLOYER**